

Unit 5: Digital Presentation (Intermediate)

- Q1. Define animation.
- Q2. What do you understand by animation?
- Q3. Define transition in MS PowerPoint.
- Q4. Define table and write the steps to add a table in the presentation.
- Q5. What do you mean by printing of a presentation?
- Q6. Write the steps of inserting an audio clip in the slide in a presentation.
- Q7. Define charts in MS PowerPoint.
- Q8. What do you understand by grouping the objects in a slide?
- Q9. Write the steps to insert speaker notes in slides.
- Q10. Write some points to review the content in the presentation.